

Shun Tak Fraternal Association Lee Shau Kee College
順德聯誼總會李兆基中學
Application for Secondary One Discretionary Places for 2025-26
中一自行分配學位申請表

For office use only

Application no. _____

Date: _____

I. Student's Particulars 學生個人資料

Name in Chinese 中文姓名: _____ Name in English 英文姓名: _____
 Date of Birth 出生日期: _____年____月____日 Place of Birth 出生地點: _____ Sex 性別: _____
 Student Reference No. 教育局學生編號: _____ HK ID Card No. 香港身分證號碼: _____ (____)
 Contact no. (Student) 學生手電: _____ (Parents/ Guardian) 家長/監護人手電: _____ (Home) 住宅電話: _____
 Email address 電郵地址: _____
 Address 住址: _____



Name(s) of parents or elder sibling(s) have graduated from or are studying at our school

曾/現在本校就讀之父/母/兄/姊資料 (請填下表) / 沒有 (請在方格內以 ✓ 表示)

在本校就讀之姓名	班別	學年度	在本校就讀之姓名	班別	學年度
		至			至

II. Primary School attending 現就讀及曾就讀之小學

School name 小學	From 由	Class 級別	To 至	Class 級別
	Year 年		Year 年	
	Year 年		Year 年	

III. Academic Performance & Conduct 小學五年級及六年級校內表現

	Conduct 操行	Result 科目成績			Other subjects (Best 2) 其他最佳兩科科目成績		Position in form (if any) 全級名次(如有)	Position in class (if any) 全班名次(如有)
		English 英文	Chinese 中文	Maths 數學	例: 常 (A)	例: PE (A)		
Primary 5 小五	1 st Term 上學期							
Primary 5 小五	2 nd Term 下學期							
Primary 6 小六	1 st Term 上學期							

Extra-curricular Activities from P4 to P6 (Please provide five important items for each category, and attach copies of certificates of awards).

最近三年內參與之課外活動、獲取比賽獎項及證書 (每範疇只限寫五個重要項目，並附上證書或獎狀副本)。

Academic 學術	Non-academic (e.g. Art, Music, Sports, Services) 非學術 (如藝術、音樂、運動、服務)
1	1
2	2
3	3
4	4
5	5

Name of Parent/Guardian 家長/監護人簽署: _____ Signature of Student 申請人(學生)簽署: _____

Date 日期: _____

Remarks:

1. Except for specified blanks, all sections in this application form can be completed in either English or Chinese.
2. Please read ‘Notes for Application’ before filling in this form.
3. The personal data provided in this form will be used for processing the application for admission in accordance with the Personal Data (Privacy) Ordinance. Personal data on an unsuccessful candidate will normally be destroyed 12 months after rejection of the candidate’s application.
4. If the information provided in this application form is incomplete or inaccurate, the false or misleading information given may render the application null and void.

Chinese Name of Student 學生中文姓名： _____ Sex 性別： _____

(Application no. to be filled by school on the day of form submission.)

報名時請攜同本頁以供校方填寫申請編號




* Please keep this “Notes for application” until the application for a S1 place in central allocation completed.
請保留本申請須知作參考，直到完成有關學位分派。

Shun Tak Fraternal Association Lee Shau Kee College

Notes for Application

1. According to the EDB policy, students may apply to no more than TWO secondary schools listed in the ‘Handbook for Application for Secondary 1 Discretionary Places’. Otherwise, his/her chance of acquiring is discretionary place will be forfeited.
2. After completing the application form, you may submit the required documentation using the following methods :
 - a. The application form for S1 Discretionary Places is to be completed and submitted together with the application form issued by EDB and the supporting documents of the student listed in point 3 below.
 - b. Complete the application via the SSPA-ePlatform of the Education Bureau.
For details, please visit <https://www.edb.gov.hk/en/edu-system/primary-secondary/spa-systems/secondary-spa/general-info/>.
3. Documents required : (Please check the box if the mentioned documents are ready.)
 - a. Application Form for S1DP issued by the Education Bureau
 - b. LSKC's S1DP Application Form
 - c. Copies of applicant's school reports of Primary 5 (Whole Year) and Primary 6 (First Term)
 - d. Copies of certificates of awards (if any)
 - e. One 4” x 9” self-addressed stamped (\$2.2) envelope
 - f. Photocopy of ID Card or Birth Certificate of the student



Please bind all relevant documents with a binder clip  and submit the application IN PERSON to the school office during the following period. Late applications will not be considered.

Recommendation letters from primary schools are not required.

Submission dates : 2 – 16 January 2025 (except Sundays and Public Holidays)
Office hours : 9:00 am – 12:30 pm; 2:00 p.m. – 5:00 p.m. (Monday to Friday)
9:00 am – 12:00 noon (Saturday)

4. ALL applicants will be invited for an interview, the date of which is 15 March 2025 (Saturday). Details will be announced in due course.
5. Parents of successful S1 DP applicants will receive notification from school by letter and phone on 31 March 2025.
6. The formal admission result will be announced on 8 July 2025 concurrently with the release of Central Allocation results.
7. The School is permitted to allocate 40 discretionary places (DP) based on the Education Bureau’s set proportion for permitted DPs.
8. The School's admission criteria for DP: Academic results and EDB ranking(40%), Interview performance(30%), Performance in extra-curricular activities & services(30%) & Conduct B or above.